

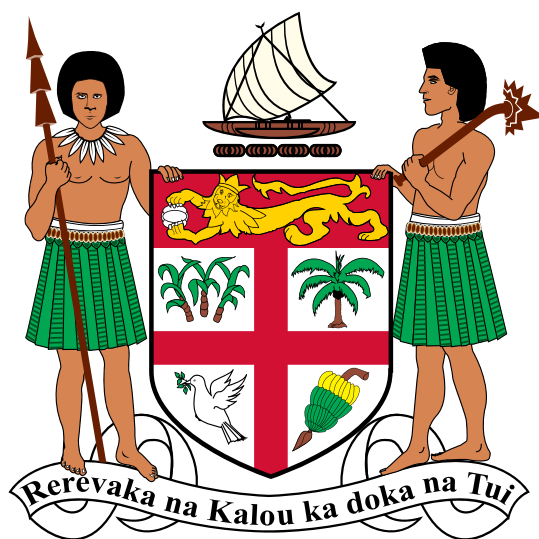
ANNUAL REPORT 2015



TABLE OF CONTENTS

	Page
1.0 Letter to the Honourable Prime Minister	6
2.0 Highlights for the Year in Review	7
3.0 Foreword by the Permanent Secretary	8
4.0 Organisation Structure	9
Reports by Departments	
5.0 Economic Unit	10
6.0 Trade Unit	15
7.0 Tourism Unit	17
8.0 Department of National Trade and Measurement Standard	20
9.0 Department of Co-operative Business	23
10.0 Corporate Services Division	26
11.0 Agency Financial Statements	29

1.0 LETTER TO THE HONOURABLE PRIME MINISTER



10 January 2016

Rear Admiral (Retired) Honourable Josaia Voreqe Bainimarama

Honourable Prime Minister
Minister for i-Taukei Affairs, Sugar Industry, Foreign Affairs
4th Floor, New Wing
Government Buildings
Suva

Dear Honourable Prime Minister,

Annual Report 2015

I have the honour to submit on behalf of the Ministry of Industry, Trade and Tourism, the Annual Report on the performance of the Ministry for the period 1 January to 31 December 2015.

Yours sincerely,

A handwritten signature in blue ink, appearing to read "Faiyaz Siddiq Koya".

Honourable Faiyaz Siddiq Koya
Minister for Industry, Trade and Tourism

2.0 HIGHLIGHTS FOR YEAR IN REVIEW

KEY HIGHLIGHTS

- The Fijian Trade Policy Framework 2015-2025 was officially launched by the Honourable Prime Minister.
- The Micro and Small Business Grant initiative was officially launched by the Honourable Prime Minister. By end of year, a total of 7,744 Fijian micro and small business entrepreneurs were assisted.
- Successful promotion of the Fijian Made-Buy Fijian Campaign with 321 companies and 1,551 local products licensed under the Campaign.
- Memorandum of Understanding on Joint Feasibility Study for Fiji-China Trade Arrangement signed by the Honourable Prime Minister indicating a positive step forward to a trade arrangement between the two countries.
- Participation at the 3th and 4th Melanesian Spearhead Group Trade Ministers' meeting and World Trade Organisation 10th Ministerial Conference.
- Commencement of work on the Fijian Tourism 2021 – a Plan to propel the Fijian Tourism Industry to a \$2.2 billion industry by 2021.
- Successful hosting of the 2015 Fiji International attracting 132 golfers from 10 countries, \$1.5 million visitor spend locally, and gross media value of \$32.6 million.
- Recommencement of the International Visitor Survey reporting.
- Participation at Fiji Tourism Expo 2015, China International Travel Mart, and 5th Annual SATTE and India Roadshow.

3.0 FOREWORD BY THE PERMANENT SECRETARY



I am delighted to present to you the 2015 Annual Report for the Ministry of Industry, Trade and Tourism.

In 2015, the Ministry successfully continued its pivotal role in implementing key Government policies and initiatives to help create an enabling environment for private sector development, building investor confidence in both domestic and international markets and ensuring sustainable development of the tourism sector. This success was reinforced by the Ministry's continued collaboration with and effective performance monitoring of its statutory agencies.

This year marked an important milestone for the Fijian Government with the launch of the Fijian Trade Policy Framework 2015-2025 (FTPF) by the Honourable Prime Minister. The FTPF will provide long-term strategic policy guidance and direction in achieving the Fijian Government's trade and investment aspirations.

Another remarkable achievement by the Ministry was the implementation of the Micro and Small Business Grant (MSBG) initiative, which was launched by the Honourable Prime Minister on 7 July 2015. The MSBG initiative is one of a number of key initiatives of the Fijian Government aimed at supporting the development of Micro, Small and Medium Enterprises (MSMEs) to help improve the livelihoods of Fijians. The Ministry, in partnership with the Fiji Development Bank received 25,789 applications and after assessment, a total of 7,744 micro and small businesses were assisted.

Furthermore, the Ministry continued its support to local businesses with the successful implementation of the Fijian Made-Buy Fijian Campaign, in which 321 companies (203 new applicants) were issued licences and 1,551 local products were granted approval to use the emblems. In addition, through the National Export Strategy (NES), 19 exporters were assisted with funding of \$2.2 million.

Co-operative businesses play an important role in the development of MSMEs. In this regard, the Ministry continued its support to co-operative businesses by focusing resources on awareness, registration of new co-operatives, particularly resource-based co-operatives, and the diversification and revival of co-operatives.

The Ministry continued to formulate strategies and policy initiatives that encourage investment and support the sustainable development of the Fijian tourism industry. This was amplified by the commencement of work on the Fijian Tourism 2021, a development plan with the goal of growing the Fijian tourism industry to a \$2.2 billion industry by 2021.

In supporting the successful implementation of the Fijian Government's objectives with regards to trade, the Ministry actively engaged in various trade negotiations and investment promotion initiatives such as Pacific Agreement on Closer Economic Relations (PACER) Plus intercessional meetings, negotiations on Melanesian Spearhead Group (MSG) Trade Agreement 3 and World Trade Organisation (WTO) 10th Ministerial Conference. The signing of a Memorandum of Understanding (MOU) for a Joint Feasibility Study also marked a step forward to a possible trade arrangement between Fiji and China.

The Ministry also continued the implementation of laws and regulations that uphold the quality and reliability of products and services and the national system of units and standards measurement that ensures consumers are protected and there are favourable conditions for the exchange of goods.

The achievements of the Ministry were made possible through the collective contributions and support of staff, that enabled the Ministry to deliver its targeted outputs and ensure effective and efficient service delivery to Fijians in 2015. I extend my gratitude to the Honourable Minister for Industry, Trade and Tourism for his leadership and guidance during the year.

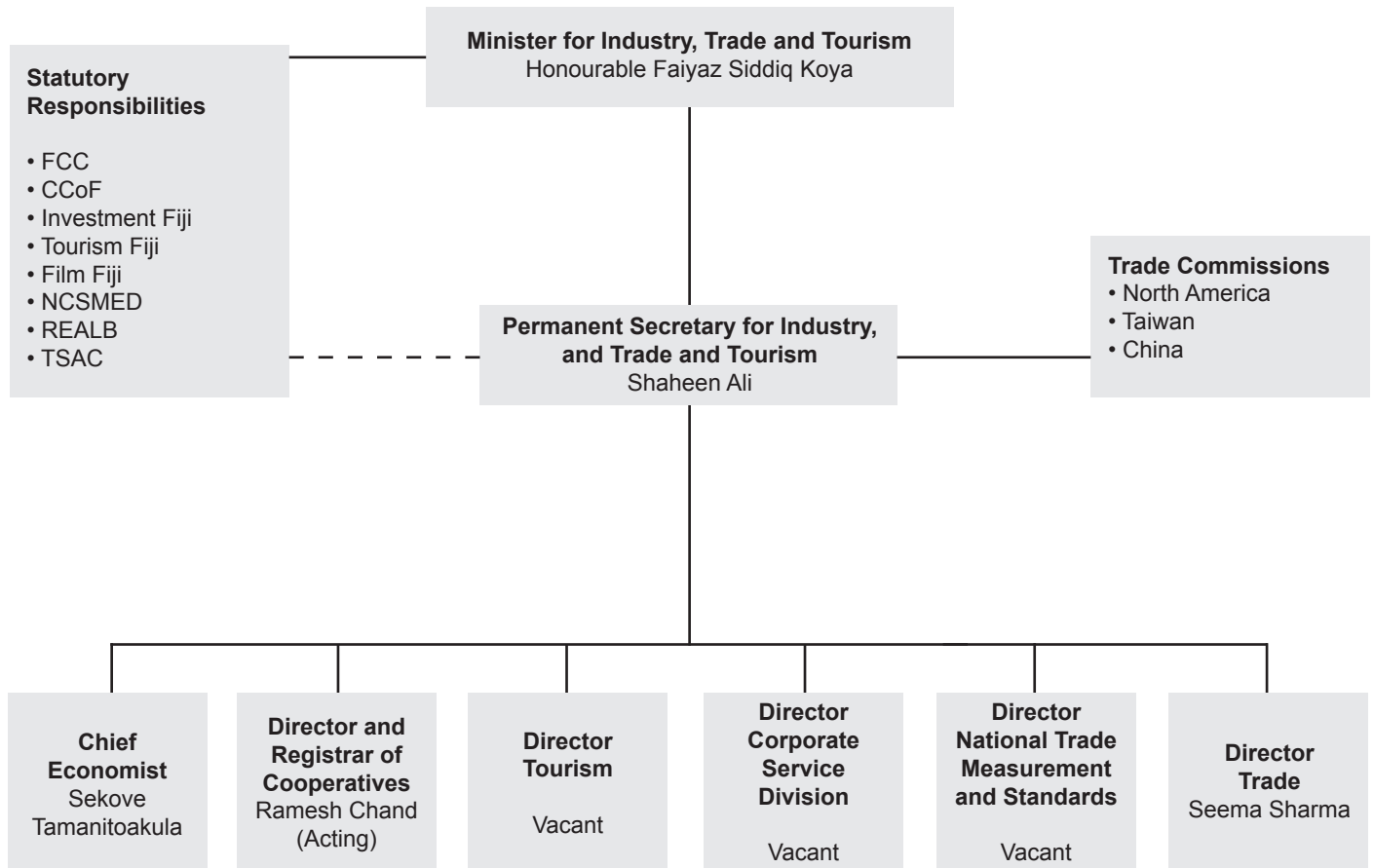
Vinaka Vakalevu.

A handwritten signature in black ink, appearing to read 'Shaheen Ali', with a horizontal line underneath.

Shaheen Ali
Permanent Secretary for Industry, Trade and Tourism

4.0 ORGANISATION STRUCTURE

The Organisation Chart shows the major departments and senior staff.



5.0 ECONOMIC UNIT

5.1 Introduction

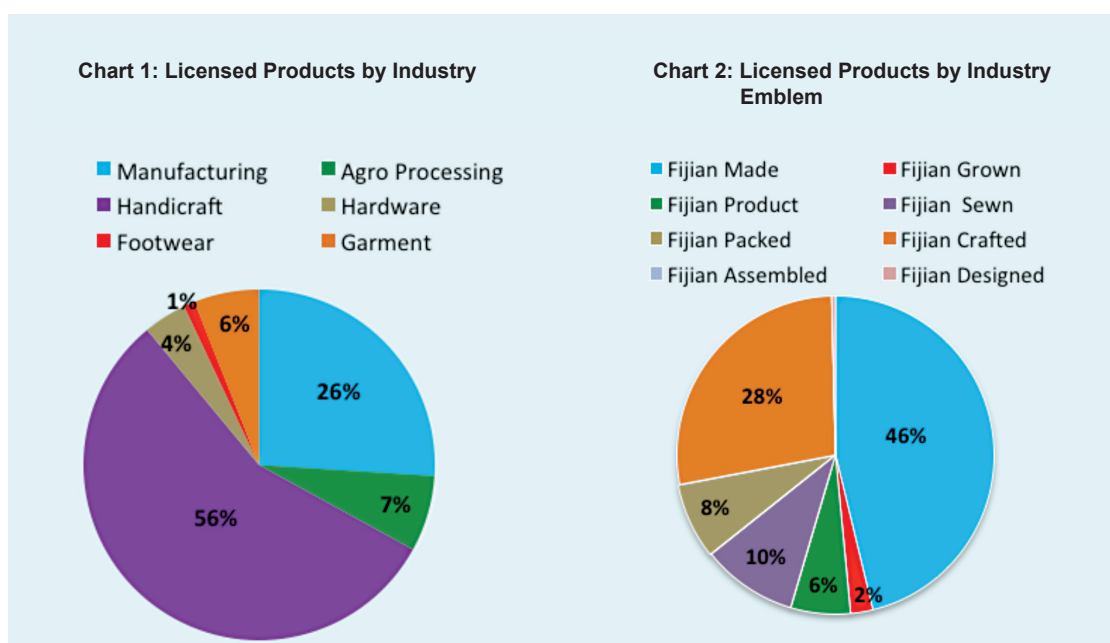
The Economic Unit is responsible for formulating, implementing, monitoring and reviewing policy and project initiatives for; private sector development in commerce, industry, micro and small enterprises, investment, services, competition and consumer protection. The Unit also provides policy advice and strategic support to its stakeholders, both within government and externally.

The sections that follow outlines the major projects and achievements of the Economic Unit in 2015.

5.2 Fijian Made-Buy Fijian Campaign

The Ministry, through the Economic Unit, continued the successful implementation of the Fijian Made-Buy Fijian (FMBF) Campaign in 2015. The Ministry organised promotional events and participated in events organised by its stakeholders to promote the FMBF Campaign both locally and internationally.

Over the year, a total of 321 companies and 1,551 products were granted approval to use the Fijian Made, Fijian Assembled, Fijian Crafted, Fijian Grown, Fijian Designed, Fijian Packed, Fijian Product, and Fijian Sewn brands. Out of the 321 licenses that were granted approval, 203 were renewals and 118 were new applicants.



Source: FMBF Database, Ministry of Industry, Trade and Tourism

The FMBF Campaign was promoted in the domestic and regional markets through active Ministry participation. Our outreach programmes included, 2015 Secondary School Careers Expo and the Kula Film Awards. Additionally, the Ministry attended product exhibitions, such as the Melanesian Spearhead Group (MSG) Investment Roadshow and Trade Fair in Noumea, New Caledonia, 2015 National Women's Expo, 2015 Fiji Agriculture Show, 2015 Fiji International and the 2015 Fijian Tourism Expo, to name a few.



Fijian Products Displayed at MSG Trade and Investment Roadshow in New Caledonia

The Ministry established two new permanent billboards, one in Pacific Harbour and one in Korovou town, to have at least one billboard in each town so as to elevate its marketing campaign in the domestic market.



Fijian Made Campaign Billboards in Pacific Harbour and Korovou Town

5.3 National Export Strategy

The National Export Strategy (NES) aims to achieve sustainable economic growth by encouraging exports, competitiveness, value addition and diversification. The NES funding is targeted at six prioritised sectors, that is, Forestry, Fisheries, Agro-Business, Mineral Water, Audio Visual and Information and Communication Technology.

The Expression of Interest for NES 2015 funding attracted 53 applications of which 19 companies successfully met the criteria for funding. The 19 companies received grant assistance of \$2.2 million, which was utilised for infrastructure upgrade, procurement of value adding machine and equipment, and improvements to achieve internationally recognised export standards.

Table 1: 2015 NES funded companies

Project	Grant Amount
Organic Earth Fiji Limited	\$84,150.00
Jiliva Lailai Coconuts	\$14,366.00
Kants Export Limited	\$87,690.00
Swarna Enterprises Limited	\$79,800.00
Joes Farm	\$76,667.00
Manasa Export	\$228,133.34
Sunrise Produce	\$86,000.00
Adi Chocolate Limited	\$151,524.00
Kahuna Herbal Products	\$100,000.00
Fijjika Natural Products	\$126,140.77
A1 Kava and Spice Dealer	\$89,250.00
Frezco Beverages Limited	\$152,138.67
Jone Lutu Enterprises	\$96,180.00
Khanz Holdings Limited	\$185,333.33
REL Fisheries Limited	\$79,000.00
Niu Venture Forests	\$98,817.76
A1 Access Technology	\$108,773.00
Newmart Auto Sales (Fiji) Limited	\$94,117.00
Serenity Shores Investment	\$266,603.27
TOTAL	\$2,204,684.14

Source: FMBF Database, Ministry of Industry, Trade and Tourism

5.4 Micro and Small Business Grant

The Micro and Small Business Grant (MSBG) initiative was officially launched by the Honourable Prime Minister on 7 July 2015. This initiative is targeted towards the growth and development of micro and small businesses. Grant of up to \$1,000 is provided to successful applicants to improve their livelihoods and to start or grow their businesses.

In its inaugural year, the Ministry, in partnership with the Fiji Development Bank (FDB), received a total of 25,789 applications for the MSBG. After a rigorous selection process, 7,744 applicants were successful. The disbursements of grants were undertaken in Suva, Navua, Sigatoka, Savusavu, Taveuni, Nadi, Nausori, Ba, Rakiraki, Lautoka, Nabouwalu, Labasa and Seaqaqa.

Businesses supported included roadside sellers, hawkers, canteens, tailors, handicraft sellers, livestock farmers and other micro and small businesses. The recipients were provided cheques which were paid out to the vendors.



The Honourable Prime Minister with recipients at the Grant disbursement in Suva

The Ministry will continue with the grant disbursements and the monitoring of micro and small businesses in 2016.

5.5 Savusavu Industrial Zone

The Savusavu Industrial Zone (SIZ) is one of the Fijian Government's initiatives under its "Look North Policy", to attract investment into the Northern Division. The SIZ has a total area of 16 acres of freehold land comprising of 18 lots, with an average lot size of 1,167 square meters.

The SIZ in 2015 had the following infrastructure in place by the Ministry:

- (i) A telecommunication exchange from Telecom Fiji Limited in the zone;
- (ii) Three phase electricity supply with 2 substations;
- (iii) Water and sewage services;
- (iv) Tar-sealed roads within the Zone connecting the main road network; and
- (v) Footpath and drainage facilities.

In Quarter 2 of 2015, the Ministry transferred the SIZ project to the Ministry of Public Enterprises, for the administration and further leasing of the lots to potential investors.

5.6 Film Fiji Regulations 2012

The Film Fiji (Licensing of Audio-Visual Agents) Regulations 2012 is a licensing regime put in place to ensure that foreign film and television production companies engage the services of reputable audio-visual agents and that the 'Fijian brand' as a prime film-making destination is not in any way undermined.

The Ministry licensed one new audio-visual agent and renewed the licenses of eight audio visual agents in 2015, bringing the total number of valid licensed audio-visual agents to 17. These agents provide a wide range of services, such as financial services, legal advisory services, line producers, and location scouting, to name a few.

Table 2: Type of Licensed Audio-Visual Agents

Classification of Audio-Visual Agents	Number of Licenses
Lawyers	3
Accountants	4
Consultants	5
AV Production	3
Aviation Service Provider	1
Marketing	1
Total	17

Source: EU Database, Ministry of Industry, Trade and Tourism

5.7 Textile, Clothing and Footwear Council of Fiji

The Ministry supported the Textile, Clothing and Footwear (TCF) industry through a marketing grant of \$100,000 to enhance marketing in Australia, New Zealand and the United States. The key achievements of the TCF Council are as follows:

- (i) Strengthening of awareness on Fijian TCF products to Australian consumers through more advertising in the Australian Ragtrader Magazine; and
- (ii) Exposure for TCF industry members through participation at the Australian International Sourcing Expo on 16-18 November 2015. This is Australia's premier international sourcing trade show for TCF products.

At the end of 2015, close to 7,000 people were directly employed in the industry, of which 80 percent were women. This is an increase of about 1,000 employees over a 3-year period. The livelihoods of approximately 12,000 to 15,000 people are dependent on the industry.

There is still potential for expansion of TCF exports into Australia and New Zealand as well as the MSG markets and the Ministry will continue to pursue these markets in 2016.



Permanent Secretary for Industry, Trade and Tourism handing over the marketing grant to the President of the TCF Council

5.8 Business Mentoring Programme

The Ministry, in partnership with Business Mentors New Zealand and the National Centre for Small and Micro Enterprises Development (NCSMED), undertook business mentoring of 60 co-operatives and small and micro enterprises. The main objective of the business mentoring programme was to upskill co-operatives and small and micro businesses to achieve sustainable economic growth through increased participation in local and international markets.

The Ministry will extend the business mentoring programme in 2016, to also include the monitoring of clients mentored in 2014.

5.9 Assessment of Micro-finance Institutions

An audit undertaken in 2013 sanctioned by the Ministry of five government managed Microfinance Institutions (MFIs) revealed the misuse of client savings amounting to \$712,589. In response to this matter, Cabinet directed that the 2,421 clients of these MFIs be reimbursed at a total cost of \$495,131.14 with the final payment to be undertaken in January 2016. Cabinet also directed the winding up of operations of these MFIs.

5.10 Monitoring and Assessment of Statutory Organisations

The Economic Unit oversees four statutory organisations, specifically, the Fiji Commerce Commission (FCC), Consumer Council of Fiji (CCoF), Real Estate Agents Licensing Board (REALB) and NCSMED.

These statutory organisations were initially consulted in regards to their Annual Service Agreements in accordance with their plans and goals set for the achievement of the 2015 National Budget. The 2015 National Budget allocation was as follows:

- (i) FCC - \$1,753,600;
- (ii) CCoF - \$700,000;
- (iii) REALB - \$300,000; and
- (iv) NCSMED - \$500,000.

To strengthen the monitoring of these four statutory organisations, the Economic Unit restructured all the Service Agreements, to ensure output oriented Key Performance Indicators (KPIs) were targeted for each statutory organisation. The statutory organisations were also assisted throughout the year by the Economic Unit in other areas of concern brought to the attention of the Ministry.

6.0 TRADE UNIT

6.1 Introduction

The Unit's role is to formulate and implement policies and initiatives to enhance domestic and international trade and to undertake trade and investment promotion. In addition, the Unit advances negotiations to create favourable global market access opportunities for Fijian products and services in overseas markets. The Unit is also tasked with increasing Fiji's regional and global economic integration to enhance Fiji's economic growth. The Unit administers the performance of two statutory organisations in Investment Fiji and Film Fiji and three Trade Commissions based in Los Angeles, Taiwan and Shanghai. A fourth Trade Commission Office to be based in Port Moresby, Papua New Guinea has been proposed.

6.2 Fijian Trade Policy Framework

The Fijian Trade Policy Framework was endorsed by Cabinet in November 2014 and launched by the Honourable Prime Minister in July 2015. The Framework provides the overall guidance and direction to the Fijian Government's trade and investment aspirations.

In addition to having the backing of the Fijian Government, the Framework has the support of the private sector and civil society. This is clearly reflected in the institutional mechanism of the Framework.

The National Trade and Development Council, which is chaired by the Honourable Minister for Industry, Trade and Tourism, will meet at least twice a year beginning from 2016.

6.3 Melanesian Spearhead Group Investment Roadshow and Trade Fair

The third Melanesian Spearhead Group (MSG) Investment Roadshow and Trade Fair was held on 19 and 20 November 2015 in Noumea, New Caledonia. The MSG Investment Roadshow is an avenue for the private sector from the MSG countries to get first-hand information on the investment and trade requirements of each MSG country. The Trade Fair provides a unique environment for MSG businesses to display their products and have one-on-one meetings with counterparts or potential buyers.

The Fijian official delegation was accompanied by private sector representatives from the manufacturing sector. New Caledonia is a lucrative market for Fijian businesses and the Roadshow and Trade Fair was seen as an opportunity for them to make in-roads into the New Caledonian market and to understand the market access requirements.

6.4 Pacific Agreement on Closer Economic Relations (PACER) Plus

The PACER Plus is a trade agreement between Australia, New Zealand and 14 Pacific island countries. The genesis of PACER Plus was the initial PACER Framework. The basis of the negotiation was that the agreement would be development oriented to enable the Pacific parties to strengthen their economic base and integrate into the global trade arena.

In 2014, Fiji joined the PACER Plus negotiations as a full negotiating party. It was through Fiji's participation that a number of contentious issues were brought to light. These were provisions of the agreement that limited the policy space of the Pacific parties.

In 2015, the chapters on Investment and Development Cooperation were concluded, whilst negotiations continued on the chapter on Trade in Goods.

6.5 MSG Trade Agreement 3 Negotiations

In 2014 the MSG leaders endorsed the negotiations on MSG Trade Agreement 3. The MSG Trade Agreement is the Region's only successfully implemented trade agreement. The MSG parties have been able to benefit in goods trade and also with the Memorandum of Understanding (MOU) on Skills Movement Scheme. The MSG leaders agreed that there was a need to expand the MSG Trade Agreement to cover trade in services, investment and temporary movement of natural persons.

The negotiations on the MSG Trade Agreement 3 was concluded by officials in November 2015 and is expected to be endorsed by the MSG Trade Minister in 2016.

6.6 MSG Trade Officials and Ministers Meeting

The 3rd and 4th MSG Trade Ministers' Meetings were held in Nadi, Fiji and Noumea, New Caledonia on 31 August 2015 and 16 November 2015, respectively.

The purpose of these meetings were to consider the outcomes and recommendations pertaining to the state of play on the draft MSG Trade Agreement 3 negotiations. The Trade Ministers provided further guidance and mandate on the outstanding provisions in the draft legal that led to the conclusion of the MSG Trade Agreement 3 negotiations.

6.7 World Trade Organisation 10th Ministerial Conference

The World Trade Organisation (WTO) is the only global international organisation that deals with the rules of trade between nations. At its heart are the WTO agreements, negotiated and signed by the bulk of the world's trading nations and ratified in their Parliaments. The goal is to help producers of goods and services, exporters, and importers conduct their businesses.

The highest decision-making body of the WTO is the Ministerial Conference, which meets every two years. The Ministerial Conference can take decisions on all matters under any of the multilateral trade agreements. The WTO's 10th Ministerial Conference was held in Nairobi, Kenya, from 15 to 19 December 2015.

Fiji actively participated in various side events, including the Pacific Trade Ministers Meeting, of which Fiji was Chair, Small and Vulnerable Economies Ministerial meeting, and interventions in meetings including African, Caribbean and the Pacific (ACP) Ministerial meeting, National Statement at the Plenary Session and Rules Negotiations on disciplining of fisheries subsidies of which Fiji is the ACP focal point.

Fiji's key interests in the mini Nairobi package were:

- (i) Fisheries Subsidies proposal by the ACP and Peru;
- (ii) Proposals on the Development (Special and Differential Treatment by the G90); and
- (iii) Small and Vulnerable Economies' flexibilities.

Despite intensive negotiations, no convergence was reached and the "Nairobi package" that was adopted contained series of six Ministerial Decisions on agriculture, cotton and issues related to least developed countries.

6.8 Fiji-China Bilateral Economic Relations

Since 2014, Fiji and China, through the China-Fiji Trade and Economic Cooperation Commission, have been engaged in dialogue to advance bilateral trade and economic relations. It was through this engagement that China proposed a joint feasibility study for a possible trade arrangement between the two countries.

In 2015, during the Honourable Prime Minister's official visit to China, a Memorandum of Understanding (MOU) on Joint Feasibility Study was signed. This MOU formed a Working Group co-chaired by the Permanent Secretary for Industry, Trade and Tourism and the Director General of Ministry of Commerce in China. The Working Group worked on the Terms of Reference for the joint feasibility study which is expected to start in 2016.

7.0 TOURISM UNIT

7.1 Introduction

The Tourism Unit undertakes research and data collection to formulate and implement policy initiatives, plans and strategies to encourage investment and support the sustainable development of the Fijian tourism industry. The unit monitors the performance of Tourism Fiji to promote Fiji as a tourist destination.

7.2 Fijian Tourism Development Plan

The Ministry began work on the Fijian Tourism 2021, a development plan for the Fijian tourism industry. The plan aims to achieve a target of growing the Fijian tourism industry a \$2.2 billion industry by the end of 2021. The overarching focus is to maximise tourism yield as the projected visitor arrivals grow at a sustainable rate and to provide a guide to marketing, investment and capacity building in the tourism sector.

7.3 Fijian HOSTS

The Fijian Government's customer service initiative, FIJIAN HOSTS, was implemented in September 2012 and involves the following eight front-line agencies that are based at the Nadi International Airport:

- (i) Biosecurity Authority of Fiji;
- (ii) Airports Fiji Limited;
- (iii) Air Terminal Services;
- (iv) Department of Immigration;
- (v) Fiji Revenue and Customs Services;
- (vi) Border Police;
- (vii) Airport Security; and
- (viii) Ministry of Health and Medical Services.

Four training sessions were completed in 2015, of which 61 participants completed the training, bringing the total accredited FIJIAN HOSTS trainees to 450 since the inception of this programme.

Two FIJIAN HOST Award ceremonies were held in the year to recognise monthly winners and the FIJIAN HOST Annual Winner of 2015.

7.4 Fijian Tourism Expo 2015

Building on the success of the Fijian Tourism Expo (FTE) 2014, Tourism Fiji hosted FTE 2015 with the theme 'Community and Tourism' and enhanced the event by showcasing the quality and diverse offerings of the Fijian tourism industry from 15 to 19 June at the Sheraton Fiji Resort and Spa in Nadi.

The FTE has grown over the year by a 30 percent increase in participants with 600 registered in 2015. This includes a record 358 local tourism operators who had the opportunity to sell their products to more than 150 international buyers, and 18 international media companies.

The FTE proved a unique and effective platform to promote destination Fiji to the global travel market.

7.5 Hotel Data Collection System

The Hotel Data Collection System (HDCS) is designed to serve as a centralised reporting mechanism for hotel operators. This system seeks to address the:

- (i) lack of proper, accurate and timely documentation and the availability of crucial tourism information records such as visitor arrivals, visitor demography, visitor preferences, trends and hotel yields; and
- (ii) current challenges in collecting tourism data, particularly, the processes that are involved and the time and costs involved in collecting data, authenticity of the data, and the integration of data from various entities.

In 2015, the Ministry engaged Yalamanchili Software Exports Limited, a company based in Chennai, India, through the Fijian Government's Information Technology and Communication Services to develop the HDCS application which is expected to roll out in 2016. Moreover, a HDCS law is being drafted which will stipulate the requirements of the HDCS.

7.6 Fiji International 2015

A MOU was signed between the Fijian Government and Professional Golfers Association in 2013 for the hosting of an international golf tournament in Fiji. This was followed by a long-term agreement (Fiji International Event Agreement) for a term of five years (2014-2018).

The Fijian Government invested approximately \$12.2 million in the 2015 Fiji International that was held from 15-18 October at the Natadola Bay Championship Golf Course. The tournament attracted 132 professional golfers from 10 countries, including the 2014 winner, Steven Jeffress and Fijian-born, Vijay Singh.

A major objective of the Fiji International was to further enhance the inaugural event's goal of increasing exposure of the tournament to Fiji's tourism markets, including emerging markets such as China, India and Korea via tournament broadcasts and feature stories throughout the year in prominent publications. The 2015 tournament achieved the following outcomes:

- (i) Total television coverage increased by 29 percent with the total of 594 hours. A total of 158 hours was live coverage while 436 hours was delayed/highlights/replay coverage;
- (ii) The 2015 Fiji International and Fijian Tourism brands combined generated a Gross Media Value of \$32.6 million. This can be translated as a return on investment by the Fiji Government of approximately 90 percent;
- (iii) There was also exposure to our main markets, Australia and NZ and other markets such as China, South Korea, Malaysia, Indonesia, Singapore, Pan SEA, Pan Caribbean, Taiwan through the broadcast;
- (iv) The USA market alone generated over \$16 million in Gross Media Value, the highest of any market. This was escalated through the participation of star player, Matt Kuchar;
- (v) As per the Post-Event Report, an estimated \$1.5 million in tourism dollars was generated through money spent by visiting participants of the Fiji International;
- (vi) Fifteen local suppliers were contracted wherever possible with an estimated \$1.6 million spent within Fiji during the Fiji International 2015; and
- (vii) Overall, all government benefits were executed successfully with major achievements noted in terms of marketing and awareness to both the domestic and overseas markets.



Vijay Singh in action at Natadola Bay

7.7 International Visitor Survey

The Ministry recommenced the International Visitor Survey (IVS) in 2015. The scope of work included the production of the IVS 2014 report, a comprehensive review of the survey approach and methodology for both cruise and air surveys. The scope also included modernising the IVS by introducing electronic data collection and analysis for both air and cruise surveys, and introducing a capacity building programme aimed at training officers to conduct IVS data analysis and write reports in-house. Once completed, these initiatives will set the ground work for the effective and efficient management of the IVS in the years ahead.

7.8 China International Travel Mart

Fiji was part of the Pacific island countries delegation that attended the 17th China International Travel Mart (CITM) held in Yunnan, China from 13 to 15 November, 2015. The event was also used by China, through the China National Tourism Administration, to meet and discuss tourism development issues with Pacific island countries who are members of the South Pacific Tourism Organisation and have diplomatic ties with China.

The CITM is held annually and is the largest professional travel show in Asia that brings together China's tourism wholesalers (buyers) and international tourism destinations (sellers) that target China's huge outbound tourist market. The 2015 event attracted 18,000 tourism specialists and 30,000 general audience. Participants were mainly international and domestic tourism stakeholders, travel agencies, hotels, airlines and related travel companies.

7.9 Tourism Fiji Industry Day 2015

The 2015 Tourism Fiji Industry Day was held on 20 October 2015 at the Sofitel Fiji Resort and Spa in Denarau. This is an annual event where Tourism Fiji's marketing plan for the following year is revealed to the tourism industry stakeholders.

The 2015 event attracted 340 registered participants, Directors of Tourism Fiji Board, officials from Tourism Fiji and the Ministry of Industry, Trade and Tourism, and members of the media. Tourism Fiji managers and marketing managers made a series of presentations with sessions focusing on Short-haul markets, Asian markets and Long-haul markets.



The Honourable Minister for Industry, Trade and Tourism, Executive Chair and members of Tourism Fiji Board during the Opening Ceremony

Key announcements made on the day included the proposed dates for 2016 events - Fijian Tourism Expo, the inaugural Fiji Wedding Show and the Fiji Fashion Week Resort Wear.

7.10 South Asian Travel and Tourism Exchange (SATTE) and India Roadshow 2015

Tourism Fiji hosted the 5th Annual SATTE and India Roadshow from 29 January to 6 February, 2015 in four prominent Indian cities of Delhi, Kolkata, Mumbai and, for the first time, Chennai. The Roadshow allowed the continuation of Fiji's marketing and promotion campaign in India with the support of Fiji's private sector in Fiji Airways, Rosie Holidays, Captain Cook Cruises, Tour Managers, Ahura Resorts, Royal Davui, Namale Resort and Spa, and the Pearl.

The SATTE which is India's leading travel and tourism event provided the ideal platform for Tourism Fiji to meet and interact with travel agents from all over India especially from Tier II and Tier III cash-rich cities under one roof, and to promote Destination Fiji on a large scale. It featured over 600 exhibitors from over 50 countries, making the SATTE the largest event for the market in India.

8.0 DEPARTMENT OF NATIONAL TRADE MEASUREMENT AND STANDARD

8.1 Introduction

The Department of National Trade Measurement and Standard (DNTMS) is responsible for the implementation of laws and regulations that protects consumers from unsafe and poor quality products and creates favourable conditions for the exchange of goods. It develops national and adopts international standards in order to raise levels of quality, safety, reliability, efficiency and interchangeability of products and services.

The Department also maintains the national system of units and standards of measurement to ensure fair and just use of units of measurement, measuring instruments and pre-packed articles. Furthermore, the Department also regulates the trade of scrap metal to prevent the illegal trade of public infrastructure metal.

8.2 Trade Standards Unit

8.2.1 Needs Assessment for the Department

In 2015 the Trade Standards Unit successfully coordinated a mission by the International Organisation for Standardisation (ISO). This mission was part of ISO's Institutional Strengthening Project and the objective was to follow up on the review of DNTMS that was carried out by ISO in 2013 and 2014.

(i) Market Survey of Goods Declared Dangerous

As part of enforcement of the TSQC Decree 1992, the Trade Standards Unit conducted market surveys on 555 traders in the Central, Western and Northern Divisions. Goods declared dangerous that were surveyed included the corona electric shower, PVC plastic toys, yo-yo water balls, lead soldered cans, mini-cup jelly confectionery, toy guns, emergency rechargeable portable lamps (Premier Philip tubes), roof sarking foils, fireworks, electric kettles-Yaxing Long, incapacitating spray and Taiyo brand cigarette lighters.

Out of the 555 traders inspected, four traders were found to be in breach of the TSQC Decree 1992 under the Declaration of Dangerous Goods. These traders were issued with on-spot contravention notices. The Standards Team worked pro-actively by creating awareness to the traders about the law and penalties charged for non-compliance.

In addition, Trade Standards (Safety Information Standard for Hot Water Bottle) Order 2011 was also enforced. Inspections were conducted during showcase, Hibiscus festival and other trade fairs.



Kavita Prasad and Ajeshni Lata advising trader on goods declared dangerous at MH in Valelevu

(ii) Fireworks Inspection

The fireworks inspection was carried out in collaboration with the inspection team from the Mineral Resources Department (MRD). The following laws were enforced:

- (a) Trade Standards (ShopGoods Fireworks Labelling Standards) Order 2005;
- (b) Declaration of Fireworks as Dangerous Goods 2004; and
- (c) Explosives Act 1978 (Mineral Resources Department).

A total of 520 traders were inspected in the four divisions. Of the 403 traders inspected in the Central Division, a trader was issued with On-Spot Contravention Notice of \$2,000 for breaching the Trade Standards (ShopGoods Fireworks Labelling Standards) Order 2005. Furthermore, traders were advised to remove damaged fireworks from the shelves, which were done in the presence of the Inspectors.

For the Western Division (58 traders) and Northern Division (59 traders), all traders inspected were complying with the law.

(iii) Audit of Mineral Water Companies

A total of seven mineral water companies were audited against the Trade Standard (Bottle Water Standards) Order 2004. These companies submitted quarterly quality test reports from an independent accredited laboratory and were found to be in compliant to the Order. The Certificate of Production were issued to the companies who complied with the Order.

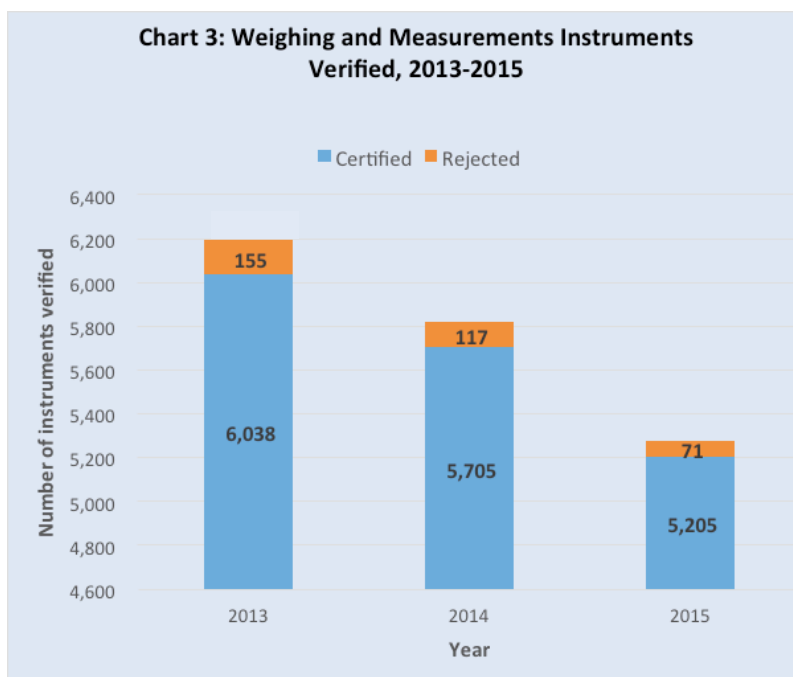
8.3 National Trade Measurement Unit

8.3.1 Certification of Weights and Measurement Instruments

The National Trade Measurement Decree 1989 and its related regulations provides the mandate for the work of the National Trade Measurement Unit. The work mainly includes the testing and certification of the different types of weighing and measuring instruments used for trade.

In 2015, 2,780 traders were visited to inspect for weighing and measuring instruments. A total of 5,205 instruments were certified, whilst 71 were rejected. Chart 3 illustrates the number of weighing and measuring instruments verified by the National Trade Measurement Unit during the 2013-2015 period.

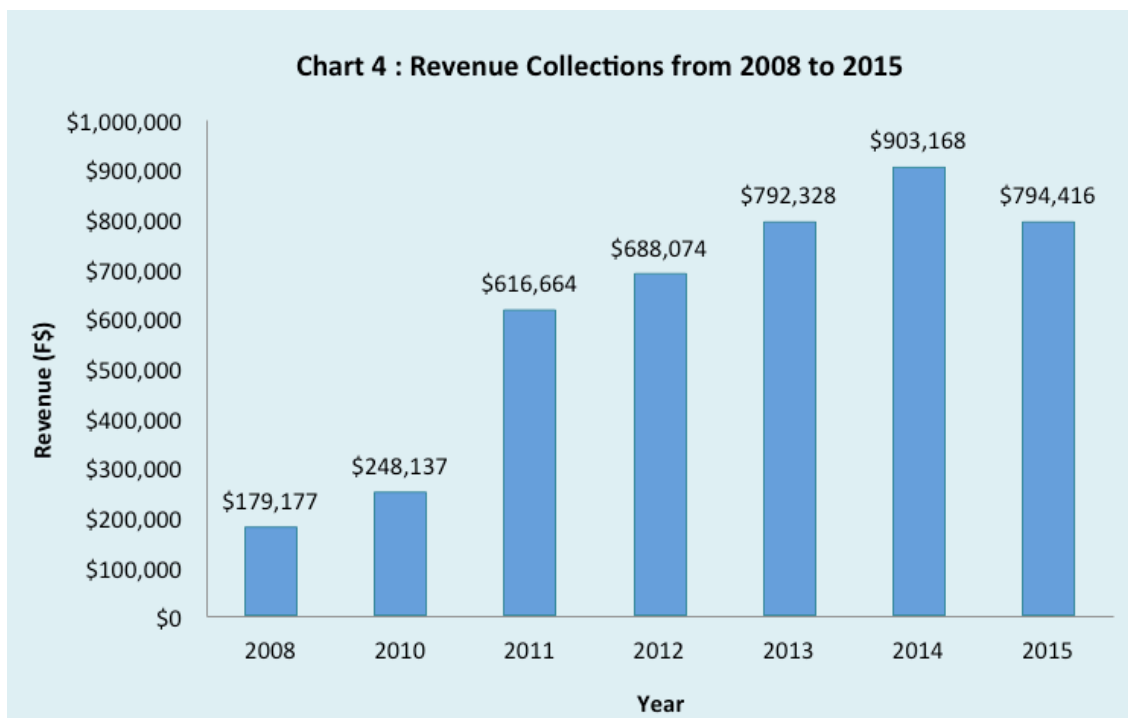
The compliance level had increased to 98.7 percent in 2015. This indicates that traders are increasingly becoming aware of the mandatory requirements of the relevant laws.



Source: DNTMS Database, Ministry of Industry, Trade and Tourism

8.3.2 Revenue Collections in 2015

The revenue collected in 2015 was \$0.79 million, a decline of 12 percent when compared to 2014. 2014 was an exceptional year as Pacific Energy Limited made undertaken upgrade at all their 18 sites around Fiji, which included refabrication of tanks, pipelines and installation of new pumps and Mobil (Fiji) Limited had installed new pumps.



Source: DNTMS Database, Ministry of Industry, Trade and Tourism

8.3.3 Inspections

A total of 29 bakeries and bread shops in the Central Division to ensure compliance with the Bread Regulation. The inspections on bread weight were carried out to ensure bakeries and bread shops do not sell underweight bread to consumers.

Furthermore, inspections were carried out at supermarkets and retail outlets in the Central Division to ensure compliance with the Pre-Packed Articles (Packaging) Regulations. These were conducted together with the verification and certification of weighing and measuring equipment, 89 pre-packed goods were checked

8.3.4 National Trade Measurement Laboratory

The National Measurement Laboratory is responsible for the renewal and issuance of trade measurement licenses. Throughout the year, 38 Principal Licenses, 78 Repairers Licenses, 19 Public Weighman licenses, 188 Import Licenses for roofing materials and 6 Fiji Pattern Approval Certificates, were issued.

To ensure the laboratory are on par with the rapid improvement in technology, two mass comparators, four pre-packed goods 30 kilograms scale and four pre-packed 60 kilograms goods scale were successfully procured. The new equipment will enhance the testing facilities in the laboratory.

9.0 DEPARTMENT OF CO-OPERATIVE BUSINESS

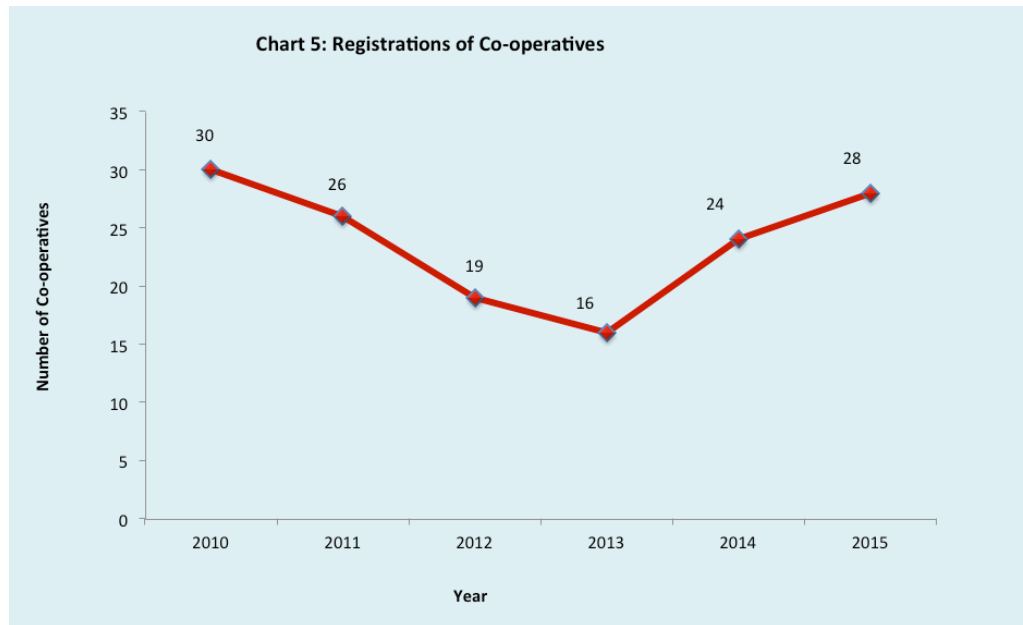
9.1 Introduction

The Department of Co-operative Business is responsible for formulating and implementing policies and strategies to facilitate the establishment, registration and monitoring of co-operative businesses in Fiji.

With the allocated budget, activities were undertaken to meet the specified targets in the 2015 Annual Co-operate Plan and it would not have been a success without the contributions of relevant government agencies, stakeholders, individuals and staff.

9.2 Achievements in 2015

9.2.1 Registration of Co-operatives



Source: Department of Co-operative Business Database, Ministry of Industry, Trade and Tourism

A total of 28 (10 resource-based and eighteen non-resource-based) co-operatives were registered in 2015. More resource-based co-operatives were registered as the Ministry has been encouraging this is in line with the promotion of using natural resources as a means of generating income. To date, 446 registered co-operatives are fully operational.

9.2.2 Co-operative Promotion and Awareness Activities

Awareness is a catalyst for driving co-operatives registration. In 2015, the Department conducted 88 awareness sessions in all the divisions. Awareness information covered the following areas: -

- (i) Co-operatives on the global scale;
- (ii) Co-operatives in Fiji;
- (iii) Features of the Co-operative;
- (iv) Memberships/Rights and responsibilities of members in co-op
- (v) Auditing/Other provisions; and
- (vi) Registration Process.

Following awareness, the members then decide on whether to continue with the registration. If the decision is to register the co-operative, then the members must make a decision on the type of business they wish to pursue.

9.2.3 Diversification and Revival of Co-operatives

Table 3: Co-operatives that pursued diversification in 2015

Name of Co-operative	Division	Diversification
Naboutini Co-operative	Northern	Consumer Marketing to Transport Services
Nakasa Co-operative	Northern	Consumer Marketing to Fishing
Naule Co-operative	Central	Consumer to Agriculture
Delakado Co-operative	Central	Consumer to Agriculture
Vunibau Co-operative	Central	Consumer to Agriculture
Naqara Women's Co-operative	Central	Consumer to Agriculture
Rukuruku Co-operative	Central	Consumer to Agriculture
Lawaki Co-operative	Central	Consumer to Agriculture
Waidalice Co-operative	Central	Consumer to Agriculture
Nasalia Co-operative	Central	Consumer to Agriculture
Deuba Co-operative	Central	Consumer to Agriculture
Mabula Co-operative	Eastern	Consumer to Agriculture
Mudu Co-operative	Eastern	Consumer to Agriculture

Source: Department of Co-operative Business Database, Ministry of Industry, Trade and Tourism

The diversification and revival of co-operatives is also a core activity of the Department. The approach taken by the Department was to identify co-operatives that are progressing well and encourage these co-operatives to pursue diversification. Diversification will allow them to extend their operations or venture into new businesses with growth potential. As illustrated in Table 3, 13 co-operatives carried out diversification over the year, of which 11 co-operatives completed diversification from consumer to agriculture co-operatives, 1 co-operative diversified from consumer to transport services, while the other co-operative diversified into fishing.

Furthermore, as presented in Table 4, 10 non-operating or dormant co-operatives were revived during the year. The dormant co-operatives were due to the mismanagement of funds, disagreement among members, members leaving the area of operation, passing away of founding members, and or lack of trust amongst new members.

Number of co-operatives revived in 2015

Name of Co-operative	Division	Diversification
Naboutini Co-operative	Northern	Consumer Marketing to Transport Services
Nakasa Co-operative	Northern	Consumer Marketing to Fishing
Naule Co-operative	Central	Consumer to Agriculture
Delakado Co-operative	Central	Consumer to Agriculture
Vunibau Co-operative	Central	Consumer to Agriculture
Naqara Women's Co-operative	Central	Consumer to Agriculture
Rukuruku Co-operative	Central	Consumer to Agriculture
Lawaki Co-operative	Central	Consumer to Agriculture
Waidalice Co-operative	Central	Consumer to Agriculture
Nasalia Co-operative	Central	Consumer to Agriculture
Deuba Co-operative	Central	Consumer to Agriculture
Mabula Co-operative	Eastern	Consumer to Agriculture
Mudu Co-operative	Eastern	Consumer to Agriculture

Source: Department of Co-operative Business Database, Ministry of Industry, Trade and Tourism

9.2.4 Audit of Cooperative Accounts

In 2015, 36 co-operatives out of 62 co-operatives that submitted accounts to the Department had their accounts audited by private auditors. Notably, under the Co-operatives Act 1996, all co-operatives are to submit their annual accounts to the Director and Registrar of Co-operatives. The purpose of the submission of annual accounts is to gauge the performance of the co-operative sector.

Table 5: Number of accounts received from co-operatives

Division	Audited Accounts	Unaudited Accounts	Total Accounts Received
Central	8	1	9
Eastern	11	3	14
Northern	6	3	9
Western	11	19	30
Total	36	26	62

Source: Department of Co-operative Business Database, Ministry of Industry, Trade and Tourism

9.2.5 Co-operatives Training

The Co-operative College of Fiji (CCF) is responsible for conducting training to co-operatives and communities that request for specific trainings. In 2015, the CCF completed nine management trainings, three co-operative business and skills trainings, four start your business trainings, two financial literacy trainings for women in co-operatives, 14 co-operative awareness trainings, and 11 managerial skills trainings.

9.2.6 Women Empowerment

Women empowerment was captured by the trainings provided specifically for women in co-operatives and the encouragement of women to take up leadership roles in their co-operatives. In 2015, 40 women were trained on financial literacy and 28 women were appointed to managerial positions.

9.2.7 Poverty Reduction

The Department's contribution towards the reduction of poverty is through the creation of employment within co-operatives. In 2015, 30 new jobs were created by the Taveuni Organic Co-operative, Lavena Coastal Walk Co-operative, Naboutini Co-operative and Sailoma Co-operative.

10.0 CORPORATE SERVICES DIVISION

10.1 Introduction

The Corporate Services Division is responsible for providing administrative and financial support services to management, departments, divisions, statutory organisations and Trade Commissions. The Division is also responsible for the effective and efficient management and utilisation of human resources, finances and the Ministry's assets in a transparent and accountable manner.

10.2 Ministry's Workforce in 2015

The total staff establishment of the Ministry in 2015 was 153 posts, with 133 established posts and 20 permanent or Government Wage Earners (GWEs) posts. The increase in the 2015 staff establishment, when compared to the 2014 staff establishment, was due to the creation of the new positions. These new positions include Senior Secretary in the Office of the Honourable Minister, Executive Officer and IVS Research Interviews (5 posts) in the Tourism Unit, and Driver/Messenger in the Department of Co-operative Business.

On employment status as illustrated in Table 6, the Ministry had employed 117 staff in 2015, of which 98 staff were on contracts and 19 staff on permanency. Of the 117 staff in employment, 57 were male staff (48.7%) and 60 (51.3%) were female staff. A total of 36 vacant posts were vacant by end of 2015.

Table 6: 2015 Ministry Workforce by Department

Department	Employment Status				Gender	
	Contract	Permanent	Vacant	Total	Male	Female
Administration	14	5	7	26	7	12
Economics and Trade	21	1	7	29	11	11
Tourism	18	3	13	34	6	15
National Trade and Measurement Standard	17	6	7	30	17	6
Co-operative Business	28	4	2	34	16	16
Total	98	19	36	153	57	60

Source: Person to Post 2015, Ministry of Industry, Trade and Tourism

Table 7 illustrates a comparison of the movement of the Ministry's staff establishment in 2015 against the same in 2014. Ten new staff were appointed in 2015 compared to two staff appointments in 2014. Six staff were promoted in 2015, the same as in 2014. Nevertheless, there were two resignations in 2015 compared to three resignations in 2014. There were two terminations of employment in 2015 when compared to one termination in 2014.

Table 7: Other Key Human Resources Statistics

Number of Staff	2015	2014
Appointments	10	2
Promotions	6	6
Postings	3	5
Resignations	2	3
Deemed resignations	1	0
Retirements	0	0
Re-grading	1	2
Death	0	2
Vacancies	27	27
Termination	2	1

Source: Corporate Services Division Database, Ministry of Industry, Trade and Tourism

10.3 Staff Development

Staff development and training continues to foster and support learning and performance by providing innovative, high-quality programmes, resources and services.



Mr Ashneel Shankar attended the Young Diplomats seminar in China 4-17 June 2015



Ms Payal Chand attended the Business Research Methodology and Data Analysis training in India, 26 October to 18 December 2015

In 2015, 28 staff participated in 15 targeted trainings and workshops that were held locally, while 27 staff took part in 20 targeted trainings, workshops, meetings and roadshows that were held overseas. Staff who participated at these trainings, workshops, meetings and roadshows have gained from the experience in terms of information sharing, the acquisition of knowledge and their creativity. Additionally, a study visit to Standards Australia was carried out in November by a team from the Department of National Trade Measurement and Standard.

The development of staff is also encouraged through acting appointments.

10.4 Monitoring of Outcomes and Performance

The Ministry continued the monitoring and assessment of its performance through the Strategic Framework for Change Coordination Office (SFCCO). With regards to the assessment carried out in the first quarter of 2015, the Ministry achieved a rating of 71.6 percent, which reflected the implementation level of targeted activities in the first quarter of the financial year. When compared to the corresponding period in 2014, the Ministry had improved the implementation of its Annual Corporate Plan by 5.3 percent.

10.5 Wellness Programme

Staff health and wellbeing in the prevention of non-communicable disease are emphasised through awareness programmes and physical activities. Wednesday afternoon was allocated for staff to conduct their own physical activities. In addition, the Ministry participated in the Civil Service Sports Day and the Volleyball Business House competition.



The Ministry's mixed volleyball team participating in the Volleyball Business House Competition in 2015

10.6 Vehicle Fleet

A total of 24 vehicles were managed, administered and monitored by the Division. There were seven vehicles that were leased from Vision Motors Limited. The status of the Ministry's vehicles at end of 2015 is tabulated in Table 8.

Table 8: Record of the Ministry's vehicle fleet

Vehicle Reg. No	Type	Allocated to	Date Received	Remarks
GP571	Trail Blazer	Minister	September 2014	Good condition
GP586	Trail Blazer	Assistant Minister	September 2014	Good condition
GP597	Trail Blazer	PS	September 2014	Good condition
GP484	Sonic Chevrolet	Pool	August 2014	Good condition
GP777	BT50	Pool	December 2014	Good condition
GP089 (Lease)	4 WD Prado	PS	October 2011	Good condition
GP135 (Lease)	4x4 Pick up	Pool	December 2011	Good condition
GN 932 (Lease)	Hyundai Elantra	Pool	April 2010	Good condition
GN 511	Mitsubishi Pajero	Assigned for Ministers backup	July 2006	Good condition
GN 045	Mitsubishi Pajero	Pool	2002	Needs boarding/ replacement
GP067	Mazda Twin Cab	DNTMS Suva	August 2011	Good condition
GP066	Mazda Twin Cab	DNTMS Lautoka	August 2011	Good condition
GP065	Mazda Twin Cab	DNTMS Labasa	August 2011	Good condition
GM726	Mazda	DNTMS Suva	1999	Boarded/awaiting replacement
GN005	Mitsubishi Pajero	DNTMS Lautoka	2002	Good condition
GN568	Toyota	DRC	2007	Good condition
GP204 (Lease)	Toyota Hilux – 4X4 Twin Cab - Utility	Co-op C/E 2012	2007	Good condition
GP203 (Lease)	Toyota Hilux – 4X4 Twin Cab - Utility	Training Division	2012	Good condition
GP175 (Lease)	Toyota Hilux – 4X4 Twin Cab - Utility	Manager North	2012	Good condition
GP159 (Lease)	Toyota Hilux – 4X4 Twin Cab - Utility	Manager West	2012	Good condition
GN001	Rocky	Co-operative Central/ Eastern	Not available	Poor Condition
GM582	Rocky	Co-operative Lautoka	1997	Poor Condition
GM581	Rocky	Assistant Manager Sigatoka	1988	Fair condition
GM826	Rocky	Co-operative Labasa	2000	Poor Condition

11.0 AGENCY FINANCIAL STATEMENTS



**FINANCIAL STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2015**

Table of Content

DRAFT INDEPENDENT AUDITOR'S REPORT.....	31
MANAGEMENT CERTIFICATE.....	32
STATEMENT OF RECEIPTS AND EXPENDITURE.....	33
APPROPRIATE STATEMENT.....	34
STATEMENT OF LOSSES.....	35
TRUST ACCOUNT STATEMENT OF RECEIPTS AND PAYMENTS.....	36
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS.....	37

OFFICE OF THE AUDITOR GENERAL

Excellence in Public Sector Auditing



6th Floor, Ratu Sukuna House
2-10 McArthur St
P.O. Box 2214, Government Buildings
Suva, Fiji

Telephone: (679) 330 9032
Fax: (679) 330 3812
Email: info@auditorgeneral.gov.fj
Website: http://www.oag.gov.fj



INDEPENDENT AUDITOR'S REPORT

Scope

I have audited the special purpose financial statements which have been prepared under the cash basis of accounting and Notes 1 to 4 thereon of the Ministry of Industry and Tourism for the year ended 31 December 2015. The financial statements comprise the following:

- (i) Statement of Receipts and Expenditures;
- (ii) Appropriate Statement;
- (iii) Statement of Losses; and
- (iv) Trust Account Statement of Receipts and Payments.

The management of Ministry of Industry, Trade and Tourism are responsible for the preparation and presentation of the special purpose financial statements and the information contained therein.

My responsibility is to express an opinion on these special purpose financial statements based on my audit.

My audit was conducted in accordance with the International Standards on Auditing to provide reasonable assurance as to whether the special purpose financial statements are free of material misstatements. My audit procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the special purpose financial statements and evaluation of accounting policies. These procedures have been undertaken to form an opinion as to whether, in all material respects, the special purpose financial statements are fairly stated and in accordance with government policies in Note 2, the Audit Act and the Financial Management Act 2004, so as to present a view which is consistent with my understanding of the financial performance of the Ministry of Industry, Trade and Tourism.

The audit opinion expressed in this report has been formed on the above basis.

Audit Opinion

In my opinion,

- a) The financial statements present fairly, in accordance with the government accounting policies stated in Note 2, the financial performance of the Ministry of Industry, Trade and Tourism for the year ended 31 December 2015.
- b) The financial statements gives the information required by the Financial Management Act 2004 in the manner so required.

Atunaisa Nadakuitavuki
for AUDITOR GENERAL

Suva, Fiji



25 May 2016

MINISTRY OF INDUSTRY, TRADE AND TOURISM
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2015

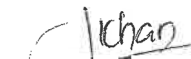
We certify that the financial statements:

- (a) fairly reflect the financial operations and performance of the Ministry of Industry, Trade and Tourism and its financial position for the year ended 31 December 2015; and
- (b) have been prepared in accordance with the requirements of the Financial Management Act 2004 and the Finance Instructions 2010.



Shaheen Ali
Permanent Secretary

Date: 23/05/2016



Joy Khan
Principal Accounts Officer

Date: 23/05/2016

MINISTRY OF INDUSTRY, TRADE AND TOURISM
 FINANCIAL STATEMENTS
 FOR THE YEAR ENDED 31 DECEMBER 2015

	Notes	2015 \$	2014 \$
REVENUE			
Fees - Miscellaneous		709,746	790,556
Commission		565	465
Interest Consumer Cooperatives		1,198	1,050
Registration Fees		4,400	3,760
Other Grant in Aid		1,050	13,643
Total Revenue	3(a)	716,959	809,474
EXPENDITURE			
Established staff	3(b)	3,364,079	2,261,167
Government wage earners		319,683	244,828
Travel and communications		362,710	221,831
Maintenance & operations		579,805	610,248
Purchase of goods and services		237,409	158,480
Operating grants and transfers	3(c)	9,588,508	6,253,600
Special expenditures	3(d)	5,569,452	5,043,409
Total Operating Expenditure		20,021,646	14,793,563
Capital purchases	3(e)	810,618	504,997
Capital Grants and Transfers	3(f)	25,541,000	-
Total capital Expenditure		26,351,618	504,997
Value Added Tax		737,524	820,700
Total Expenditure		47,110,788	16,119,260

MINISTRY OF INDUSTRY, TRADE AND TOURISM
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2015

SEG	Item	Budget Estimate \$	Changes (Note 4) \$	Revised Estimate \$	Actual Expenditure \$	Lapsed Appropriation \$
1	Established Staff	4,117,564	-	4,117,564	3,364,079	753,485
2	Government Wage Earner	333,574	-	333,574	319,683	13,891
3	Travel and Communications	396,300	59,000	455,300	362,710	92,590
4	Maintenance & Operations	565,300	97,000	662,300	579,805	82,495
5	Purchase of Goods & Services	302,500	(6,000)	296,500	237,409	59,091
6	Operating Grants & Transfer	9,512,700	114,000	9,626,700	9,588,508	38,192
7	Special Expenditure	7,005,621	(1,305,000)	5,700,621	5,569,452	131,169
	Total Operating Expenditure	22,233,559	(1,041,000)	21,192,559	20,021,646	1,170,913
9	Capital Purchase	1,313,530	-	1,313,530	810,618	502,912
10	Capital Grants and Transfers	24,500,000	1,041,000	25,541,000	25,541,000	
	Total Capital Expenditure	25,813,530	1,041,000	26,854,530	26,351,618	502,912
13	Value Added Tax	1,437,600	-	1,437,600	737,524	700,076
	TOTAL EXPENDITURE	49,484,689	-	49,484,689	47,110,788	2,373,901

MINISTRY OF INDUSTRY, TRADE AND TOURISM
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2015

Losses of Money

There was no loss of money recorded for the financial year 2015.

Losses of Revenue

There was no loss of revenue recorded for the financial year 2015.

Losses of Assets (other than Money)

Following the approval for write-off from Ministry of Finance, the Ministry of Industry, Trade and Tourism reported the loss of assets worth \$50,633 for the year ended 31 December 2015.

Office	Cost \$
Ministry - Headquarters	15,281
Labasa - Co-operative	4,075
Macuata - Co-operative	632
Vuya Microfinance	272
Co-operatives College of Fiji	26,719
Savusavu - Co-operatives	388
Labasa - DNTMS	956
Sigatoka - Co-operatives	230
Lautoka - DNTMS	730
IVS - Tourism	600
Lautoka - Co-operatives	750
Total	50,633

MINISTRY OF INDUSTRY, TRADE AND TOURISM
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2015

Department of Cooperatives	2015	2014
	\$	\$
RECEIPTS		
Cooperative Training Institute		
Training Fees	6,640	3,360
Interest Received	1,365	-
	8,005	3,360
National Cooperative Federation		
Sales - stationery	1,197	1,581
Registration Fees	115	3,175
Crop Lien	80	23
Recovery of VAT	-	45
Ajustment of Accountable Advance	155	-
	1,547	4,824
Total Receipts	9,552	8,184
PAYMENTS		
Cooperative Training Institute		
Training	-	6,237
Catering	-	3,240
Bank Charges	167	-
Interest paid to government revenue	1,198	-
	1,365	9,477
National Cooperative Federation		
Registration Fees	690	3,030
VAT	803	189
Stamp Duty	80	1,496
Crop Lien	-	5
Stationery	2,842	-
	4,415	4,720
Total Payments	5,780	14,197
Net Surplus/(Loss)	3,772	(6,013)
Balance as at 1 January	66,995	73,008
Closing Balance as at 31 December 2015	70,767	66,995

NOTE 1 REPORTING ENTITY

The Ministry on Industry, Trade and Tourism formulates and implements policies and strategies to facilitate growth in industry, investment, trade, co-operative business, micro and small enterprise; and enhance metrology, standards and consumer protection.

These roles and responsibilities are undertaken by the Economic Unit, Trade Unit, department of National Trade and Measurement and Standards, Department of Co-operative Business and Corporate Services Division, within the Ministry, including Trade Commission in Taiwan, Los Angeles, Shanghai and Papua New Guinea. The Ministry is supported bud even (7) statutory organisations namely Consumer Council of Fiji, Fiji Commerce Commission, Investment Fiji, Film Fiji, Tourism Fiji, real Estate Agents Licensing Board and National Centre for Small and Micro Enterprise Development.

NOTE 2 STATEMENT OF ACCOUNTING POLICIES

In accordance with Government accounting polices, the financial statements of the Ministry of Industry, Trade and Tourism is prepared on cash basis of accounting. All payments related to purchase of fixed assets have been expensed.

The financial statements are presented in accordance with the Financial Management Act and the requirements of Section 71(1) of the Finance Instruction 2010. The preparation and presentation of a Statement of Assets and Liabilities is not required under the current Government polices, except for that of the Trade and Manufacturing Accounts.

a) Basic of Accounting

In accordance with Government accounting policies, the financial statements of the Ministry of Industry, Trade and Tourism is prepared in cash basis of accounting. All payments related to purchase of fixed assets have been expensed.

b) Consolidated of Accounts

The financial report consolidates the financial statements of the Department of Co-operatives and Small Business, and the Ministry of Industry and Trade as stated in the Appropriation Promulgation or annual Appropriation Act.

c) Accounting for Value Added Tax (VAT)

All income and expenses are VAT exclusive. The Ministry on a monthly basis takes out VAT output on total money received for expenditure from Ministry of Finance. VAT input on the other hand is claimed on payments made to the suppliers and sub-contractors for expense incurred.

d) Comparative Figures

Where necessary, amounts relating to prior years have been reclassified to facilitate comparison and achieve consistency in disclosure with current year amounts.

NOTE 3 SIGNIFICANT VARIATIONS

- a. Total revenue decreased by \$92,515 or 11% in 2015 compared to 2014. The decrease was due to decrease in revenue collected by the Department of National Trade Measurement and Standards.
- b. Establishment Staff expenditure increased by \$1,102,912 or 49%. The increase was due to inclusion of salaries for Tourism Unit and the Honourable minister, Assistant Minister and Senior Executive Support Officer.
- c. Operating Grants and Transfer expenditure increased by \$3,334,908 or 53% in 2015. The increase was due to the inclusion of Tourism Fiji operating grant budget by \$3m, increase in operating grant to Consumer Council and inclusion of South Pacific Tourism Organisation and World Tourism Organisation.
- d. The Special Expenditure costs increased by \$526,043 or 10% in 2015 due to the inclusion of office refurbishment of the Civic Tower, resource ownership collection, Hotel Data Collection system and increase in National Export strategy budget. Expenditure for Trade Commission Taiwan and Los Angeles and Ministerial Trade Delegation increased as well.
- e. Capital Purchase expenditure increased by \$305, 621 or 61% due to increase in budget for payment of remaining balance for Water Test Bench.
- f. Capital Grants and Transfers was a new expenditure of \$25,541,00 due to inclusion of Tourism Fiji Marketing Grant and Smal and Medium Enterprise Grant.

MINISTRY OF INDUSTRY, TRADE AND TOURISM
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2015

Note 4 DETAILS OF APPROPRIATION CHANGES

The Permanent Secretary for Industry, Trade and Tourism approved the following virements under delegation from the Minister of Finance:

Virement No.	From	To	Amount \$
DV3401	SEG 7	SEG 5	50,000
DV3402	SEG 7	SEG 4	100,000
DV3403	SEG 7	SEG 7	150,000
DV3404	SEG 7	SEG 7	50,000
DV3405	SEG 7	SEG 3	40,000
DV3406	SEG 7	SEG 3	30,000
DV3407	SEG 7	SEG 7	20,000
DV3408	SEG 7	SEG 4	70,000
DV3409	SEG 7	SEG 7	50,000
DV3410	SEG 7	SEG 6	57,000
DV3411	SEG 7	SEG 6	57,000
DV3412	SEG 7	SEG 3	10,000
DV3413	SEG 7	SEG 3	10,000
DV3414	SEG 7	SEG 7	25,000
DV3414	SEG 7	SEG 7	25,000
DV3414	SEG 7	SEG 7	44,100
DV3414	SEG 5	SEG 7	9,000
DV3414	SEG 13	SEG 13	9,700
DV3414	SEG 7	SEG 7	50,000
DV3414	SEG 13	SEG 13	7,500
DV3415	SEG 7	SEG 10	340,000
DV3415	SEG 7	SEG 10	400,000
DV3415	SEG 4	SEG 10	24,000
DV3415	SEG 4	SEG 10	9,000
DV3415	SEG 7	SEG 10	65,000
DV3415	SEG 7	SEG 10	60,000
DV3415	SEG 3	SEG 10	20,000
DV3415	SEG 7	SEG 10	24,000
DV3415	SEG 7	SEG 10	26,000
DV3415	SEG 5	SEG 10	10,000
DV3415	SEG 5	SEG 10	13,000
DV3415	SEG 4	SEG 10	24,000
DV3415	SEG 5	SEG 10	15,000
DV3415	SEG 3	SEG 10	11,000
DV3416	SEG 7	SEG 7	50,000
DV3417	SEG 4	SEG 7	7,000
DV3417	SEG 4	SEG 7	6,000
DV3417	SEG 7	SEG 7	12,000
DV3418	SEG 7	SEG 7	13,000
DV3418	SEG 7	SEG 7	50,000

Notes

Notes



Level 2 and 3
Civic Tower,
Victoria Parade, Suva