



MINISTRY OF TRADE,
CO-OPERATIVES,
SMES AND
COMMUNICATIONS

REQUEST FOR QUOTATION

Cleaning, Painting and Maintenance of Standard Masses

The Ministry of Trade, Cooperatives, Small and Medium Enterprises and Communication, (Ministry) through the Department of National Trade Measurement and Standards, is responsible for the implementation of the National and Trade Measurement Act 1989 that protects consumers from unsafe and poor quality products and creates favorable conditions for the exchange of goods. The Department maintains the national system of units and standards of measurement to ensure fair and just use of units of measurement and measuring instruments.

In this regard, the Department annually undertakes the maintenance of standard masses kept at the National Trade Measurement Laboratories. These standard masses are used to certify high capacity weighing instrument, such as, weighbridges. In order for the Department to ensure that the masses are ready for the annual certification of the high capacity weighing instruments, the mass needs to be cleaned, painted and calibrated.

Thus, we request quotations from reputable businesses for the maintenance work to be undertaken at the Ministry's Laboratories at 1 Tara Mati Street, Vatuwaqa, Suva, Ratu Tavaqia House, Lautoka and Ratu Raobe Building, Labasa.

The Terms of Reference which contains the Scope of Work can be downloaded from the Ministry's website: www.mcttt.gov.fj.

Interested companies are requested to submit their quotations to the Ministry, either via email: eoim@mcttt.gov.fj or dropped in the marked "Quotation Box" at the Ministry of Trade, Cooperatives, Small and Medium Enterprises and Communication, Level 2, Civic Tower, Suva. The quotations can be dropped in the Quotation Box any time between 8am to 4pm during the week.

The quotations should be sealed and addressed to the:

Permanent Secretary
Ministry of Trade, Cooperatives, Small and Medium Enterprises and Communication
Level 2, Civic Tower
Suva

The closing date for the submission of quotation is 4pm on Monday, 13 November, 2023. For any further clarification, please contact Mr. Harish Kant on email: harish.kant@trade.gov.fj

Shaheen Ali
Permanent Secretary for Trade, Cooperatives, Small and Medium Enterprises and Communication